Highland Academy

Academic Policy Committee Minutes

December 13, 2018

1. Determination of Quorum and Call to Order – *Meeting was called to order at 6:03 PM. Absent members include Laura Hilger, Lily Spiroski*
2. Motion to approve the agenda – *Motion by Brenda Bidwell, Second Kevin Masterson – approved unanimously*
3. Approval of Minutes
	1. October minutes – *Motion by Brenda Bidwell, Second by John Trampush – approved unanimously*
4. Public comment on agenda items (2 minutes per participant)
	1. *None*
5. Principal Report
	1. STrEaM Academy Building Proposal (Update and possible action)
		1. Dr. Shapiro will communicate with the principal at STrEaM to determine next steps in the joint building venture.
	2. Budget update (Information and Action)
		1. Status of 18-19 budget
			1. *PTSO will purchase the 10 Chromebooks for the school that the APC approved at its October meeting.*
			2. *Motion to allow Dr. Shapiro to discuss Key Card/Buzz-in System with the district by Brenda Bidwell, Second John Trampush by – approved unanimously*
		2. Approval of 19-20 budget – *Motion by Brenda Bidwell, Second by Kevin Masterson – approved unanimously*
	3. Academic overview (Information)
		1. State Rating System
			1. *Dr. Shapiro shared the new state rating system. Highland is listed for “Comprehensive Support” due to graduation rate. We missed the cut-off by just over 1%.*
6. Meeting the mission of the Charter
	1. By-Laws review and recommendations
		1. None at this time
	2. Board Development (information)
		1. AdvanceED Accreditation (update)
	3. Marketing/Recruitment
		1. Marketing/Recruitment Efforts (Discussion)
			1. Marketing plan
				1. Phoenix Rising School Visits
				2. Mailing lists
				3. Visit Our Schools Month

*Meeting was adjourned at 7:04 PM.*